



APPLICATION FOR INTERNSHIP

APPLICANT INFORMATION:

Name: _____

Street address: _____

School currently attending: _____

Phone number: _____

Email address: _____

OVERVIEW

MISSION: The City of Hope Outreach promotes holistic community renewal in under resourced areas through the Gospel of Jesus Christ

Locations:

- Oakwood: 608 E. Robins Conway, Ar. 72034
- Brookside: 100 Brookside Drive #97 Conway, Ar. 72034
- South Ash: 255A South Ash Conway, Ar. 72034

Internship Description: Student interns learn about the overall operations and procedures of the City of Hope Outreach. Students Interns will be assigned to serve in a specific ministry environment to develop leadership skills, administrative skills and complete requirements for their high school or college intern class.

Internship applying for:

- FALL (SEMESTER)
- SPRING (SEMESTER)
- SUMMER (NINE WEEKS)

Start date:

End date:

Hours per week required:_____

QUALIFICATIONS:

A. Education

Entering senior year of High School or currently enrolled in a two or four year university

B. Training

Complete *God, Gospel and Poverty* through CoHO Academy

Complete one assigned reading

Complete a reflection paper at the end of internship

D. Desired skills and qualifications

Experience with Microsoft Office

Experience with communication in groups

DUTIES AND RESPONSIBILITIES:

- Participate in one staff meeting per month
- Maintain a journal concerning activities and lessons learned with CoHO
- Complete all necessary requirements as outlined in class syllabus for internship
- Serve in an specific initiative
- Develop and lead a serving opportunity that will involve a local church or group that will serve in one of the CoHO Communities
- Participate in administrative, planning and/or resource functions of CoHO
- Other duties and responsibilities as necessary

EVALUATION PROCESS OF INTERN

Internships will be based upon the following:

1. The student's journal/log of all intern activities.
2. A final paper evaluating the internship based on what the student has learned.
3. The internship sponsor's mid-internship evaluation (only required for those attending school during their internship.)
4. The internship sponsor's end of the internship evaluation

Intern Coordinator contact:

Phillip D. Fletcher: phillip@coho58.org

On-Site Internship Supervisor's signature: _____

Student Intern's signature: _____

Intern Coordinators Signature: _____

1. PLEASE EXPLAIN IN ONE PAGE YOUR REASONS FOR INTERNING WITH THE CITY OF HOPE OUTREACH
2. PLEASE EXPLAIN IN ONE PAGE YOUR UNDERSTANDING OF POVERTY IN AMERICA
3. PLEASE PROVIDE ONE LETTER OF RECOMMENDATION FROM A PASTOR, SUPERVISOR OR TEACHER WHO CAN ATTEST TO YOUR CHARACTER AND WORK ETHIC.

E-MAIL COMPLETED APPLICATION TO:

THE CITY OF HOPE OUTREACH

SUBJECT LINE: INTERN PROGRAM

VOLUNTEER@COHO58.ORG

